

## How to Apply for an Immunization Exemption in the State of Arkansas:

1. Request the packet directly from the Arkansas Department of Health by email: [immunization.section@arkansas.gov](mailto:immunization.section@arkansas.gov).
2. Check with the building nurse at the school where your child will attend, packets may be available through the school nurse.
3. Complete paperwork and return to the AR Department of Health per their instructions, after forms are *notarized*.
4. Any questions, contact the ADH: 1-800-482-5850, 1-501-661-2169, ask for the immunization section.
5. You may apply for this exemption at any time in May, June or July for the next school year, but please allow 2-4 weeks for processing of the application.
6. Remember that all exemptions must be renewed at the beginning of each school year.
7. Once the exemption letter is received, you must deliver a copy to the building nurse. This letter will only be sent to the parent.
8. If any questions, see your building RN or call the Health Services Coordinator at 479-696-9579.

Updated 01-17-12

Bentonville Public Schools – Health Services